

St. Mary PTO MEETING MINUTES

	<ul style="list-style-type: none"> ○ Jessica Grima has had conflicts this and last month, so we have been unable to vote for her in regards to the Treasurer position. 	
CONCLUSION	Money deposited into our account from Uniform Vault FACTS sales. Treasurer position still vacant.	
ACTION	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY
Find a Treasurer	EVERYONE	ASAP

Secretary Report

TIME ALLOCATED	10 min	PRESENTED BY	Anna Thelen
DISCUSSION	<p>Saint plaques for classrooms</p> <ul style="list-style-type: none"> ● Looking into purchasing a plaque to hang outside of each classroom featuring their patron saint. ● Ms. Dion has provided a list of the saints that the teachers have selected for their classrooms. ● A website was found that had available plaque options for all of the various saint names provided thus far - allowing us to have the plaques all be in the same style and look cohesive. ● Mrs. Whelton had mentioned that some teachers may want to change their saints - Anna will be sure to triple check the choices prior to placing any order. ● Anna will be creating a presentation for the PTO in order to vote for approval and funding of this project. 		
CONCLUSION	We are working on providing each classroom with a plaque of their patron saint to mount outside of the classroom.		
ACTION	ACTION TAKEN BY	DATE TO BE ACTIONED BY	
Patron Saint Project	Anna	Give update at December Mtg.	

THE BIG RAFFLE

TIME ALLOCATED	10 min	PRESENTED BY	Sarah Santini
DISCUSSION	<ul style="list-style-type: none"> ● We beat last year's numbers! <ul style="list-style-type: none"> ○ 774 tickets sold total. ○ \$44,000 for the school after payouts ● Our winners were a former PTO mom and the father of a current student! ● Deacon, Principal Lomas, Sarah and Anna are the committee. <ul style="list-style-type: none"> ○ We are looking for new members! ● The many licensing rules for this time of fundraiser make the process clunky <ul style="list-style-type: none"> ○ example: each ticket stub must be filled out manually and the ticket number then sent to the buyer. 		

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	<ul style="list-style-type: none"> ● We are looking for feedback and may send out a survey <ul style="list-style-type: none"> ○ Some feedback received: make things online “shareable” and include live links. ○ Use the search option in our facebook group and you can pull up everything by topic. 	
CONCLUSION	Great job everyone!!	
ACTION	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY

NEW BUSINESS

TIME ALLOCATED	5 min	PRESENTED BY	Sarah Santini & Anna Thelen
DISCUSSION	<p>School Food Drive</p> <ul style="list-style-type: none"> ● Benefits Williamston Food Bank ● Will promote on our social media channels. <p>Virtual Angel Tree</p> <ul style="list-style-type: none"> ● Wish lists for school and classrooms available on Amazon. <ul style="list-style-type: none"> ○ Advertising on social media, through school newsletter, church Flock Notes and the bulletin. A printed flyer will also be sent home with students. ● Encouraging teachers to provide us with links to wishlists that may be on other platforms, as Amazon does not have everything they may need. <ul style="list-style-type: none"> ○ Asking teachers to submit these to our PTO email and then they can be added to our PTO page on the school website. <ul style="list-style-type: none"> ■ We intend to keep the lists up on our page all the time. 		
CONCLUSION	We will help advertise the food drive. The Virtual Angel Tree will remain live and on the school website into the new year.		
ACTION	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY	
Advertise food drive on Facebook	Sarah Santini	ASAP	
Advertise Angel Tree	Anna Thelen	ASAP	

OLD BUSINESS - Tabled Until January

TIME ALLOCATED	5 min	PRESENTED BY	Sarah Santini
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DISCUSSION	Tabled topics include: <ul style="list-style-type: none"> • The 5K • Class Room Reps • Treasurer Election 		
CONCLUSION	These items will be revisited in January.		
ACTION	ACTION TO BE TAKEN BY	DATE TO BE ACTIONED BY	
Add the above items to the January agenda	Chandra Kwaske	January	

OTHER INFORMATION

RESOURCES	Meeting adjourned at 7:00 pm
SPECIAL NOTES	

SECRETARY APPROVAL: *Anna K. Thelen* 1/5/2020
 (Signature & Date) _____